



Catalyst Grants Application Form

INSTRUCTIONS

Follow these four steps to apply for a grant:

Step 1 Read the program description for details about the purposes of the program, who and what is eligible, grant amounts, evaluation, grant recipient responsibilities, etc.

Step 2 Complete this application form (**Parts A, B and C**)

Step 3 Sign the completed application form and if there are any listed collaborators obtain their signatures as well.

Step 4 E-mail the completed application form to SSNAPS

Catalystgrants@saltspringartprize.ca, attention Catalyst Grant Manager

Deadline for receipt of applications:

October 1, 2024

PART A APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

Postal Code: _____ Phone: _____

Email Address: _____

Email Address for e-transfer payments: _____

Please contact us if you are unable to accept e-transfers .

List any collaborators:

PART B THE PROJECT

Title of Project: _____

Project Duration:

Start Date: _____

Completion Date: _____

Using up to 3 pages, you should include:

1. The project objectives and goals, having regard to the following:
 - What is going to be created and how?
 - What would success look like?
 - Why is it worthwhile to accomplish?
2. The artistic/cultural aspects of the project, including any proposed exhibitions.
3. A brief bio of the applicant plus any collaborators listed above.
4. If any collaborators are listed, the role of the applicant and each of the collaborators.
5. Project milestones between the start date and completion date noted above.
6. Information on any challenges that will need to be overcome in order to complete the project.
7. Up to 10 digital images of previous artwork and sketches related to the project (no more than 2MB each) and/or video and audio documentation (no more than 5 minutes long). List and number any images and videos provided as separate attachments. Make sure your name is on each.

Additionally, and if relevant, please address:

- Would this project facilitate your ability to engage in the SSNAP and PAS exhibitions or any other SSNAP related events?
- SSNAP celebrates and supports exchange between diverse artists, local communities and collaborative partnerships. We are particularly interested in fostering dialogue and building relationships with and between underrepresented communities. If relevant, please explain how your proposal will further this exchange.

PART C THE BUDGET

Amount requested from SSNAPS: _____

Provide your estimated expenses for the project for which you are requesting grant support, even if the requested grant support is for only a portion of the costs. You may append additional information if required for completeness.

<i>Estimated Expenses for the Project</i>		
<i>Item</i>	<i>Amount</i>	<i>Comments/Rationale for the budgetary request</i>
Art supplies and materials (including framing)		
Technology		

Costs of access to space and facilities		
Travel and/or transportation		
Photography (e.g. professional photography of artist's work)		
Exhibition costs		
Optional artist stipend (maximum of \$750/week as per the BC Arts Council rate)		
Other expenses, e.g. specialist assistance (please describe)		
Total estimated expenses		

Disbursement of award

Please provide an estimate of your cash flow needs (e.g. for each 6 months of the project) to allow SSNAPS to determine how best to allocate the funds for the grant.

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SIGNATURE, CERTIFICATION AND AGREEMENT

By signing this Application Form, I certify and agree that:

- I have read the Catalyst Grants Program Description.
- I meet the eligibility requirements outlined in the Catalyst Grants Program Description.
- I must fulfil the grant recipient responsibilities outlined in the Catalyst Grants Program Description, if a grant is awarded and accepted.
- All information included in this Application Form is true and complete in every respect.

Date:

Applicant Signature:

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	Print Name:
Date:	Collaborator Signature:
	Print Name:
Date:	Collaborator Signature:
	Print Name:

Ensure all Collaborators sign – add boxes if necessary